

# Outdoor Reservation: Special Event



Girl Scouts of NE Kansas & NW Missouri  
8383 Blue Parkway, KC, MO 64133  
(816) 358-8750 Fax (816) 358-5714  
[www.girlscoutsksmo.org](http://www.girlscoutsksmo.org)

Use this form to register for outdoor special events. Refer to the council website for registration deadlines, fees, procedures and specific event information. Unless otherwise indicated, troops must provide a First Aid and CPR trained adult and adults within *SafetyWise* ratios to accompany girls at special events. Please allow 4 to 6 weeks for confirmation.

**This form must be submitted with payment (if required). Forms will not be processed without required fees.**

Event \_\_\_\_\_

Time \_\_\_\_\_ Date \_\_\_\_\_ Location \_\_\_\_\_

Service Unit # \_\_\_\_\_ Troop # \_\_\_\_\_

## For Registration as a Troop:

Troop Leader's Name \_\_\_\_\_

Address \_\_\_\_\_  
Street City State Zip

Telephone (\_\_\_\_) (\_\_\_\_) (\_\_\_\_)  
Day Evening Cell

E-Mail \_\_\_\_\_

Remember to have every parent fill out a Parent Permission Form for all activities that happen outside of the regularly scheduled troop meeting. Parent Permission Forms can be found at [www.girlscoutsksmo.org/forms.asp](http://www.girlscoutsksmo.org/forms.asp)

## For Registration as an Individual:

Girl's Name \_\_\_\_\_ Age \_\_\_\_\_

Name of Parent or Guardian \_\_\_\_\_

Address \_\_\_\_\_  
Street City State Zip

Telephone (\_\_\_\_) (\_\_\_\_) (\_\_\_\_)  
Day Evening Cell

Parent's E-Mail \_\_\_\_\_

Additional Emergency Contact Person \_\_\_\_\_

Telephone (\_\_\_\_) (\_\_\_\_) (\_\_\_\_)  
Day Evening Cell

My daughter \_\_\_\_\_ (name) has my permission to attend and participate in all aspects of the Girl Scout outdoor special event \_\_\_\_\_ (event title) on \_\_\_\_\_ (date). Event leaders have my permission to administer or authorize emergency medical treatment, although they will make reasonable efforts to contact me at the phone numbers listed above.

Parent/Guardian Name (please print) \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

**Total number of Participants** \_\_\_\_\_

**Number of Girl Scouts** \_\_\_ Daisy \_\_\_ Brownie \_\_\_ Junior \_\_\_ Cadette \_\_\_ Senior \_\_\_ Ambassador



Please check here if any girls or adults attending this event will require assistance or adaptation (wheelchair, crutches, prosthesis, etc.) to fully participate. Event staff will contact you prior to the event to work out specific details.

## Fees and Payment

All special event fees must be paid in full at the time of registration.

### Girl Fees

Number of girls participating \_\_\_\_\_

Event Fee \$ \_\_\_\_\_

Total \$ \_\_\_\_\_

Total Amount Enclosed \$ \_\_\_\_\_

### Adult Fees (if applicable)

Number of adults participating \_\_\_\_\_

Event Fee \$ \_\_\_\_\_

Total \$ \_\_\_\_\_

### REFUND POLICY for Outdoor Programs:

If the troop cancels a reservation less than four weeks out, no money will be returned to the troop. Deposit and fees will be forfeited. In the event that the program is cancelled due to severe weather, equipment malfunction or insufficient volunteer staffing, deposits and fees will be refunded.

### Payment Information:

\_\_\_\_\_ Cash or check (payable to Girl Scouts) attached for event fee.

\_\_\_\_\_ Please charge \$ \_\_\_\_\_ . \_\_\_\_\_ to my \_\_\_\_\_ Visa \_\_\_\_\_ MasterCard \_\_\_\_\_ Discover

Cardholder Name \_\_\_\_\_ Card # \_\_\_\_\_

Expiration Date \_\_\_\_\_ Signature of Cardholder \_\_\_\_\_

Outdoor program information is posted on the council web site: [www.girlscoutsksmo.org/camp.asp](http://www.girlscoutsksmo.org/camp.asp)