

# Day Camp Bus Transportation Request



Girl Scouts of NE Kansas & NW Missouri  
8383 Blue Parkway, KC, MO 64133  
(816) 358-8750 Fax (816) 358-5714  
[www.girlscoutsksmo.org](http://www.girlscoutsksmo.org)

Submit four weeks before event. Use additional sheets for more than four bus stops.

SU(s) \_\_\_\_\_ Camp Name \_\_\_\_\_

Site \_\_\_\_\_

Address \_\_\_\_\_

Dates \_\_\_\_\_

Bus Pick-up time \_\_\_\_\_ Arrive at event by \_\_\_\_\_

Event dismissal time \_\_\_\_\_ Return to nearest stop by \_\_\_\_\_

## Volunteer to contact about buses

Name _____				
Address _____				
	Street	City	State	Zip
E-Mail _____				
Telephone (____)	(____)	(____)		
Day	Evening	Cell		

Provide map or instructions to non council-owned camp sites:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Will there be equipment that doesn't fit under bus seats?  Yes  No

If yes, please specify date(s)/stop(s) where it will be loaded and number of seats needed

\_\_\_\_\_

\_\_\_\_\_

## Bus Formula

# girls \_\_\_\_\_ + # tags \_\_\_\_\_ = \_\_\_\_\_ divided by 3 (per seat) = (A) \_\_\_\_\_ +

# adults \_\_\_\_\_ + # Teens \_\_\_\_\_ = \_\_\_\_\_ divided by 2 (per seat) = (B) \_\_\_\_\_ =

(C) \_\_\_\_\_

(C) \_\_\_\_\_ divided by 22 = \_\_\_\_\_ (Number of Buses needed)

Membership Manager initials \_\_\_\_\_

## BUS STOP INFORMATION

List the bus stops in desired order of pick-up. Drop-off is usually in reverse order of pick-up. Pick ups usually start at the bus stop farthest from camp and move toward camp. Number of passengers may vary by day. Provide the number of passengers EACH DAY of the event.

BUS STOPS AND COMPLETE ADDRESSES		Day 1 AM	Day 1 PM	Day 2 AM	Day 2 PM	Day 3 AM	Day 3 PM	Day 4 AM	Day 4 PM	Day 5 AM	Day 5 PM
Stop 1	# Girls										
	# Teens										
	# Adults										
	# Tags										
	<b>TOTAL</b>										
Stop 2	# Girls										
	# Teens										
	# Adults										
	# Tags										
	<b>TOTAL</b>										
Stop 3	# Girls										
	# Teens										
	# Adults										
	# Tags										
	<b>TOTAL</b>										
Stop 4	# Girls										
	# Teens										
	# Adults										
	# Tags										
	<b>TOTAL</b>										
Total Girls											
Total Teens											
Total Adults											
Total Tags											
<b>Total Riders</b>											

### Fee Formula

Total # of Girls, Teens & Tags = \_\_\_\_\_ (A)

(A) \_\_\_\_\_ X (B) Bus Fee \$ \_\_\_\_\_ = (C) Amount due \$ \_\_\_\_\_

**Enclose check payable to Girl Scouts.**