

# Day Camp Budget Worksheet



Girl Scouts of NE Kansas & NW Missouri  
 8383 Blue Parkway, KC, MO 64133  
 (816) 358-8750 Fax (816) 358-5714  
[www.girlscoutsksmo.org](http://www.girlscoutsksmo.org)

SU \_\_\_\_\_ Camp Dates \_\_\_\_\_ Business Manager \_\_\_\_\_ Phone \_\_\_\_\_

INCOME	HOW TO SET A CAMP FEE	FEE PER GIRL ALL DAYS	# OF GIRLS	PRELIMINARY BUDGET
<b>A. BASIC FEE - for all girls</b>				
1. Program Fee	\$ 3.50 x # days of camp _____ = \$ _____ (fee per girl)		x	=
2. Site + Pool Fee	Council site: \$1.00 x # of days/overnight _____ = \$ _____ (fee per girl) Non-Council site: Site \$ _____ + pool fee \$ _____ = \$ _____ ) expected # of girls _____ = \$ _____ (fee per girl)		x	=
3. Activity Fee (Archery, Traverse Wall, Zipline)	\$5 per girl		x	=
4. Latrines	# of people _____ ) 20 = _____ (# of latrines needed) x cost of latrines \$ _____ = \$ _____ (total for latrines) Total for latrines \$ _____ ) # of girls _____ = \$ _____ (fee per girl)		x	=
5. Equipment Trailer Delivery	# of trailers _____ x \$40 each = \$ _____ (total for trailers) Total for trailers \$ _____ ) # of girls _____ = \$ _____ (fee per girl)		x	=
<b>Subtotal Basic Fee For Girls - this amount should be equal to the Subtotal of Basic Expenses.</b>				
<b>B. OTHER FEES</b>				
1. Bus	# days _____ x \$ <u>5.00</u> per day = \$ _____ (fee per girl)		x	=
2. Overnight	# of nights _____ x \$ <u>5.00</u> per night = \$ _____ (fee per girl)		x	=
3. Day Camp Patch	\$1.25 per girl		x	=
4. Year Segment	\$.80 per girl		x	=
5. Teen Fees	Additional Program fees \$ _____		x	=
<b>Subtotal Other Program Fees</b>				

C. NON-MEMBER/ GUEST FEES		FEE PER NON-MEMBER	X X # NON- MEMBERS	= PRELIMINARY BUDGET
1. Girl Scout Registration Fees	\$10.00 per non-member			
2. Tag Fees	Program Fee \$ _____ x # days _____ = \$ _____ (program fee ) Bus \$ 5.00 x # of days _____ = \$ _____ (bus fee) Program Fee \$ _____ + bus fee \$ _____ = \$ _____ (non-member fee)			
3. Adult Guest Fee – Optional	Fee \$ _____ x # of camp days _____ = \$ _____ (fee per non-member)			
4. Adult Bus Fee	Fee _____ x # of days _____ = _____ (fee per non-member)			
5. Insurance for Non-members	# of camp days _____ x \$.11 = \$ _____ (fee per non-member)			
<b>Subtotal Non-Member/Guest Fees</b>				
<b>TOTAL ESTIMATED INCOME - should equal estimated expenses</b>				

EXPENSES	PRELIMINARY BUDGET
<b>A. BASIC EXPENSES - for all girls</b>	
1. Program Supply Expense	
2. Other Program Expense	
3. Food Expenses - Required Program cookout meal # of girls _____ x \$ 3.00 = \$ _____ + Optional Food Service # of girls _____ x \$ 2.00 = \$ _____ + Optional Snacks \$.50 X # per snack _____ x # of days _____ x # of girls _____ = \$ _____	
4. Office Supply Expense	
5. Health and Safety Supply Expense	
6. Site + Pool Fee - \$1.00 x _____ # of girls x _____ # of days = _____ council site, or non-council site fee _____ + _____ pool fee = _____	
7. Activity Fee - \$5.00 x _____ # of girls	
8. Latrines or Equipment Rental Expense	
<b>Subtotal Basic Expenses</b>	

<b>B. OPTIONAL PROGRAM EXPENSES</b>	
1. Overnight Expenses	
2. Patch Expenses	
3. Teen Expenses	
4. Bus Expense	
<b>Subtotal Other Program Expenses</b>	
<b>C. NON-MEMBER/GUEST EXPENSES</b>	
1. Girl Scout Registration Fees	
2. Tag Expenses	
3. Guest Expenses	
4. Insurance for Non-Members	
<b>Subtotal Non-Member/Guest Expenses</b>	
<b>TOTAL ESTIMATED EXPENSES</b> - <i>should equal estimated income, page 2</i>	